

## 1<sup>st</sup> year Admission to St. Farnan's PPS, Prosperous 2023 – 2024 NOTES



- Application Forms for 1<sup>st</sup> year enrolment 2023-2024 will be available and will be accepted from Monday 3<sup>rd</sup> October 2022 until 12pm noon, Friday 28<sup>th</sup> October 2022.
- Application forms will be available from our school website ([www.stfarnans.ie](http://www.stfarnans.ie)) or from our front office. We will also distribute these forms to prioritised primary schools during the coming week.
- Completed forms should be **handed into the front office** so that relevant documents can be checked and a **receipt of application stamped and returned**. This return slip is a **very important document** – please keep safe.
- **On-time applications** must be received before the closing date of 12 noon Friday 28th October 2022. All on-time applications will be processed according to our Admission Policy\*
  - If applying for a space for your child in our ASD or MLU units, please fill out the details in the relevant box and please attach **copies** of any up-to-date and relevant reports, as there are very limited spaces available for first year August 2023. Please see the addendum to the Enrolment Policy regarding prioritisation into our ASD/MLU units (this is similarly based on our policy once certain criteria/relevant educational reports are met; see section 7 Admission Policy).
  - If your child is applying for mainstream placement but has educational reports, please tick the relevant box within the application form. You can attach a **copy** of relevant reports or we will be in touch with you as soon as possible.
  - Our **Open Evening** is on Thursday 20th October from 5.30 – 7.30pm. Parents and students in 6th class primary are welcome to attend our Open Evening.

Our latest Admissions Policy 2023/24 will be available shortly once it is ratified by our BOM and approved by our patron KWETB. This clarifies that students **residing in our catchment area and currently in 6<sup>th</sup> class in named 'feeder schools'** within our Admissions Policy will have **priority** in the application process. This was previously implied by naming the priority feeder schools in the general body of our policy, but did not specify this within Section 5 of the policy.

The BOM will also clarify in the latest Admission Policy, Enrolment 2023, aspects of the enrolment to special classes (Section 7.1.2 subsection 7.1.2.1 to 7.1.2.6) – 'Prosperous area and catchment area' ; clarify 'special units in local feeder schools' and where applicable, non-feeder schools whereby a place in a unit was the only available placement at time of enrolment into Primary school etc; an addendum criteria as used for 2022 placements due to oversubscription at time of enrolment may be used to place applicants in order in the 2023 process, as outlined in our Admissions policy.

Andrew Purcell

Principal