

St Farnan's Post Primary School

2022-2023

Child Safeguarding Statement

St Farnan's PPS, Prosperous is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate Year.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of St Farnan's PPS has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is Andrew Purcell, Principal.
- 3 The Deputy Designated Liaison Person (DDL) is John Cleary, Deputy Principal.
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- Fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult or pupil with a special vulnerability.

- 5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.

- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement.
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement.
 - Encourages staff to avail of relevant training.
 - Encourages Board of Management members to avail of relevant training.
 - The Board of Management maintains records of all staff and Board member training.
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the above named DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached to these procedures.
- The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.

6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and KWETB. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on Thursday 15th December 2022.

Signed: *Brendan Walsh*

Chairperson of Board of Management

Date: 15/12/2022

Signed: *Andrea Powell*

Principal/Secretary to the Board of Management

Date: 15/12/2022





St Farnan



St Farnan's Child Safeguarding Risk Assessment 2022 - 2023

Written Assessment of Risk

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment St Farnan's Post Primary School.

1. List of school activities:

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017.

School Activities in St Farnan's Post Primary School.

1. Daily arrival and dismissal of pupils
2. Recreation breaks for pupils
3. Classroom teaching
4. One-to-one teaching
5. One-to-one counselling
6. Outdoor teaching activities
7. Sporting Activities
8. Homework club/evening study
9. School outings
10. School trips involving overnight stay
11. School trips involving foreign travel
12. Use of toilet/changing areas in schools
13. Use of off-site facilities for school activities
14. School transport arrangements
15. Prevention and dealing with bullying amongst pupils
16. Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
17. Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc
18. Care of children with special educational needs, including intimate care where needed
19. Care of pupils with specific vulnerabilities/ needs such as
 - a. Pupils from ethnic minorities/migrants
 - b. Members of the Traveller community
 - c. Lesbian, gay, bisexual or transgender (LGBT) children
 - d. Pupils perceived to be LGBT
 - e. Children in care
20. Administration of Medicine
21. Administration of First Aid
22. Curricular provision in respect of SPHE, RSE
23. Participation by students in religious ceremonies/religious instruction external to the school

24. Use of Information and Communication Technology by students in school
25. Students participating in work experience in the school
26. Students from the school participating in work experience elsewhere
27. Recruitment of school personnel including -
 - a. Teachers/SNAs/ Caretaker/Secretary/Cleaners
 - b. External Tutors/Guest Speakers
 - c. Volunteers/Parents in school activities
28. Use of external personnel to supplement curriculum and / or support sports and other extra-curricular activities
 - a. Sports coaches
 - b. External Tutors/Guest Speakers
 - c. Volunteers/Parents in school activities
29. Fundraising events involving students
30. Use of video/photography/other media to record/at school events
31. Use of student images for PR purposes
32. Student teachers undertaking training placement in school
33. After school use of school premises by other organisations
34. Use of school premises by other organisations during school day
35. Non-curricular related visitors / contractors present in school during school hours
36. Non-curricular related visitors / contractors present in school after school hours
37. Care of any vulnerable adult students
38. Training of school personnel in child protection matters
39. Breakfast club
40. Guidance: - Group and one on one psychometric testing.
41. Transport of pupils home by a member of staff
42. Accompanying a child in an ambulance

Identified Risks of Harm.

- ▯ Risk of harm not being recognised by school personnel
- ▯ Risk of harm not being reported properly and promptly by school personnel
- ▯ Risk of child being harmed in the school by a member of school personnel
- ▯ Risk of child being harmed in the school by another child
- ▯ Risk of child being harmed in the school by volunteer or visitor to the school
- ▯ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- ▯ Risk of harm due to bullying of child
- ▯ Risk of harm due to inadequate supervision of children in school
- ▯ Risk of harm due to inadequate supervision of children while attending out of school activities
- ▯ Risk of harm due to inappropriate relationship/communications between child and another child or adult

- ▢ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- ▢ Risk of harm to children with SEN who have particular vulnerabilities
- ▢ Risk of harm to child while a child is receiving intimate care
- ▢ Risk of harm due to inadequate code of behavior
- ▢ Risk of harm in one-to-one teaching, counselling, coaching situation
- ▢ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- ▢ Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Procedures to address risks of harm.

- ▢ All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- ▢ The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- ▢ School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- ▢ The school implements the SPHE curriculum
- ▢ The school implements in full the Wellbeing Programme at Junior Cycle
- ▢ The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- ▢ The school has a yard/playground supervision Rota (S&S) to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, etc.
- ▢ The school has in place a clear procedure in respect of school outings
- ▢ The school has a Health and safety policy
- ▢ The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- ▢ The staff adheres to the Teaching Council code of conduct.
- ▢ The school complies with the agreed disciplinary procedures for teaching staff.
- ▢ The school has a Special Educational Needs policy
- ▢ The school –
 - Has provided each member of school staff with a copy of the school's *Child Safeguarding Statement*
 - Ensures all new staff are provided with a copy of the school's *Child Safeguarding Statement*

- Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
 - The school has in place a policy and procedures for the administration of First Aid
- ▣ The school has in place a code of behaviour for pupils
 - ▣ The school has in place an Acceptable Usage Policy in respect of usage of ICT by pupils
 - ▣ The school has in place a mobile phone policy in respect of usage of mobile phones by pupils
 - ▣ The school has in place a Critical Incident Management Plan
 - ▣ The school has in place a Home School Liaison policy and related procedures
 - ▣ The school will put in place a policy and clear procedures for one-to-one teaching activities (Action 2)
 - ▣ The school will put in place a policy and clear procedures for one-to-one counselling (Action 2)
 - ▣ The school has in place procedures in respect of pupils of the school undertaking work experience. (Action 4).
 - ▣ St Farnan's PPS implements all directives of DES and KWETB in relation to Health & Safety and Child Protection with a view to safeguarding all students

In undertaking this risk assessment, the board of management has endeavored to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on _____. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed Brendan Doherty Date 15/12/2022

Chairperson, Board of Management

Signed A. Russell Date 15/12/22

Principal/Secretary to the Board of Management

